

**Meeting Minutes****Meeting of the Board of Directors - Envision Education**

Thursday, November 20, 2014

Envision Education Support Office

**I. Preliminary****(1) Call to Order**

- Board Chair Jim Wiggett called the meeting to order at 4:00 pm.

**(2) Roll Call**

- Board Members Present: Matt Armanino, Keysha Bailey, Parker Blackman, Kathi Burke, Marjorie Goux, Gay Hoagland, Phil Johnston, Bob Lenz, Michael Mendes, Lawrie Mott, Gia Truong, Natalie Walrod, Jim Wiggett
- Staff: Kirsten Grimm, Janeen Jackson, Ben Kornell, Rick Lear, Justin Wells
- Phone: Sherri Pittman
- Absent: Kristi Kimball, Peter Norris

**(3) Adopt the Agenda with the following changes:** move the Development Update to the first item after Public Comments and remove Approval of Updated By-laws from the Consent Agenda for discussion.

- Motion: Lawrie Mott
- Second: Marjorie Goux
- Approved by voice vote: 14 Yes No 0

**II. Public Comments and Announcements: None****III. Development Working Group Update**

- Kate discussed *An Evening with Envision*, EE's first fundraiser held October 8, 2014; exceeded goal \$270k revenue 85% of guests gave over \$60k from board members
- Board members shared their take-aways from the event including the board as the catalyst to raise funds and that we should have more goals/expectations.
- EE is currently at 65% of \$2 million goal
- Development next steps for board members:

Mendes (SF) and Parker Blackman (Marin)

- Work with Kate to help raise full \$2M+

**IV. Comments – Chair & CEO:**

- Gia gave an update of EE's organizational priorities:

Talent readiness to deliver on the impact goals



- Jim let the board know we have prospective board members from the guests at the development event.

#### V. Consent Agenda

- 1) Approval of Board Meeting Minutes: September 4, 2014
- 2) Approval of Executive Board Meeting Minutes October 23, 2014
- 3) Approval of Tuition Reimbursement Request

- Motion: Gay Hoagland
- Second: Kathi Burke

Approved by roll call vote: 14 Yes 0 No

#### 4) Approval of Revised By-Laws

- Executive committee approved these revised By-Laws
- 99% of changes are administrative.

Discussion regarding proposed changes to the by-laws

other school boards

#### Approval of Revised By-Laws

- Motion: Gay Hoagland
- Second: Parker Blackman
- Approved by roll call vote: 14 Yes 0 No

#### VI. Principal Visit and Update

- Kirsten announced her pregnancy and that this is her last year as principal. She hopes to stay with Envision Education in some capacity
- Kirsten discussed Envision Academy's presentation and appearance at the ACOE Meeting on November 19, 2014
- ACOE Board President reaction, "The best presentation by a charter school."
- Kirsten detailed Envision Academy academic successes:
  - 19% jump in math CAHSEE scores from last year
  - Teaching and learning has improved.
- Areas of improvement:
  - EA facilities continue to be a concern.

#### VII. Working Group Updates

##### (1) Envision Schools:

- Gia detailed the Charter renewal process
- Marjorie and Lawrie shared their experience with the ACOE charter renewal visit
- Measure N passed and Envision was grandfathered in, so we expect additional funding for EA starting in 2015-16
- Gia detailed the goals for schools as discussed at the last board meeting

##### (2) ELP

- Rick shared his experience in his first seven weeks leading Envision Learning Partners (ELP)

- Rick gave an overview of the Deeper Learning Community of Practice Deeper Learning Student Assessment Initiative, BAPAN and EAA
- Rick shared updates on ELP's Goals: strengthen the core and grow ELP

(3) Finance

- Ben walked through EE's income statement, cash flow and balance sheet
- Gia gave a quick update on her efforts to extend Prop 55's repayment period from 5 to 10 years
- Ben touched on the work with Bain and Company and Bellwether Education, promising more details at next meeting.
- Ben detailed the facilities issues with BASIS Academy and the current negotiations for the 4<sup>th</sup> and 5<sup>th</sup> floors of 1515 Webster Street.

- Natalie shared highlights of the FY 2013-14 Audit
- No deficiencies and no material weaknesses
- Natalie discussed the recommendation for hiring a new audit firm for next year's audit. The goal is to hire a new firm by February 2015.
- Ben detailed the Common Core funding Implementation plan and opened it up for discussion.

Approval of FY2013-14 Common Core Funding Implementation Plan

- Motion: Gay Hoagland
- Second: Lawrie Mott
- Approved by voice vote: 13 Yes 0 No

Approval of FY2013-14 Audit

- Motion: Bob Lenz

IX: Closed Session

Nothing to report

X: Adjournment

- Meeting was adjourned at 7:27 pm.